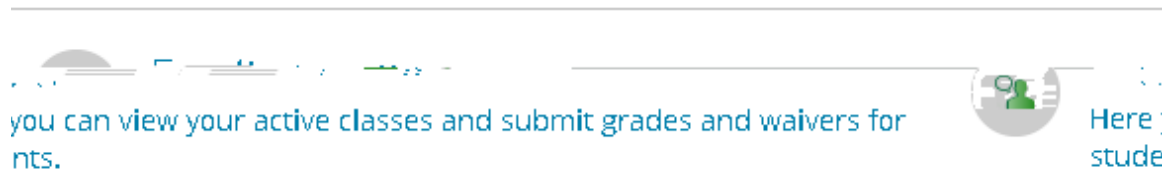


Requisite and Faculty Consent Permissions

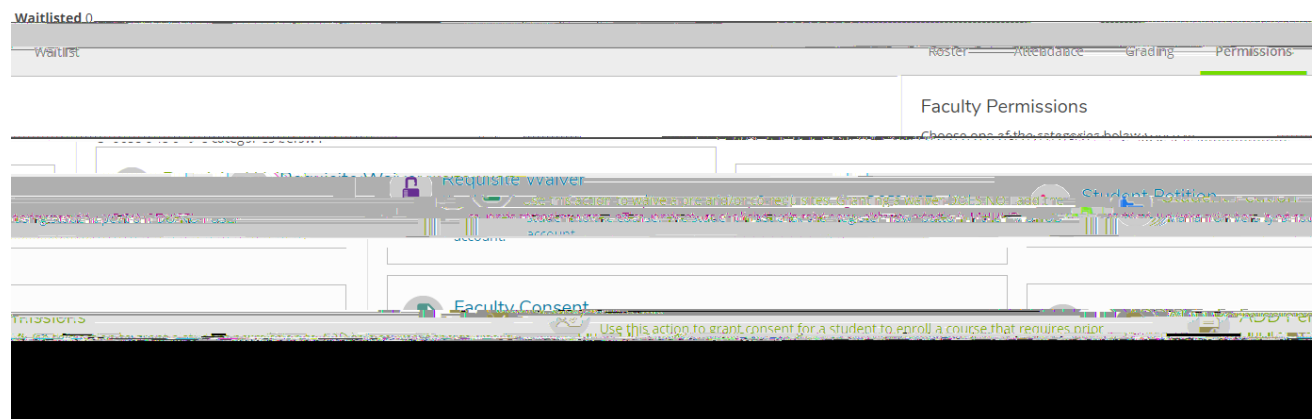
1. Log into your MUHUB account using your MU credentials. Login link located at: <https://www.marian.edu/current-students/my-marian>



2. Click on the FACULTY tile to open up the list of assigned courses by term.
3. You can view course dates, meeting days, time, and room assignment on this page.

Location	Section	Times
M/TW/Th 9:00 AM - 10:45 AM 5/6/2019 - 8/24/2019	Clare Hall, 129 Classroom	PHL-130-MM01: Human Nature and Person

4. Click on the course and click on the *Permissions* link. On the permissions page, there are four different categories – requisite waiver, faculty consent, student petition, and add permission.



Faculty Consent Permission

Some courses require faculty consent due to the nature of the course. An example of this may include internships, research classes, study abroad, etc.

Search for the student by their NAME or Student ID in the search box to grant the permission.



Name and ID blacked out in screen shot.

Select a status (approved or denied) for the permission, select a reason and provide any additional comments, if desired. Click the SAVE button to issue the waiver. You can also DENY a requested permission.

Add Faculty Consent

A screenshot of the "Add Faculty Consent" form. The course name "HUM-210-MM01: Search for Meaning Thrhg Cult" and the semester "Fall 2019" are displayed at the top. The form includes a "Student Name" field with a redacted name, a "Status" dropdown menu, a "Reason" text area, and an "Additional Comments" text area. At the bottom, there are "Cancel" and "Save" buttons.

Name and ID blacked out in screen shot.

Student Petition Permission

We are not using this permission. So you can disregard.

Important Information:

If a course has prerequisites and requires faculty consent, you may have students who need both permissions to enroll in the course if they have not met the prerequisites and the course is designated as needing faculty consent. If the course is full and we are within the ADD period, an add permission may also be required. No single permission trumps another permission.